



October 22, 2025 Fall Recommendation Meeting Minutes

I. Call to Order

II. Roll Call

Meeting was called to order at 6:00 p.m. by Chair, Jason McEldowney

OSAB Members in Attendance:

Mark Humbert
Rolando Melgoza
George Mazzotti
Jason McEldowney
Marc Volland
Paul Orland

Excused:

Mark Stickel

III. Pledge of Allegiance

IV Approval of Meeting Minutes from September 24, 2025

A motion was made by Paul Orland, seconded by Mark Humbert, to approve the meeting minutes dated September 24, 2025. The following vote carried the motion.

Aye: Jason McEldowney, Rolando Melgoza, Mark Humbert, Paul Orland, George Mazzotti, Marc Volland
Nay: 0

V. Update on Fund Balance by OS Staff

(See *EXHIBIT A*)

- a. Funds Requested: \$18,246,047.91
 - *Full Grant Requests: \$18,080,201.00*
 - *Mini Grant Requests: \$165,846.91*
- b. Funds Available: \$16,885,974.19
- c. Short: (\$1,360,253.72)

VI. Review of Grant Applications Scoring

Chair, Jason McEldowney, requested Exhibit A be shared to review scoring. The OSAB requested applicants to present the urgency for funding from this grant cycle.

VII. Applicant Comments – limit 2 minutes

Amanda Peterseon, Northglenn
Leila Schaub, Bennett Parks and Recreation
Ryan Smith, Brighton
Skyler Beck, Hyland Hills
Kendrick Wyman, Thornton
Paula Schulte, Thornton
Traci Ferguson, Commerce City
Kevin Piece, Wildlands Restoration Volunteers
Nick Dickens, Strasburg Parks and Recreation
Cyndi Stringham, Adams County
Danette Ruvalcaba, Town of Bennett

VIII. Confirm Ranking and Discuss Funding Strategy

OSAB decided to base the recommendations on need rather than scoring.

IX. Funding Discussion

- a. Preliminary discussion with information recommendations

Following applicant comments, OSAB discussed removing the second-ranked project, Adams County Riverdale Regional Park Visitor Amenities, for \$1,050,000.00, and reducing the award for Thornton Community Center Construction from \$4,266,335.00 to \$3,956,081.28 to fund all other requests.

- b. Formal Recommendations

- 1. A motion was made by Paul Orland not to fund Adams County Riverdale Regional Park Visitor Amenities, seconded by Jason McEldowney.

The motion was carried by the following vote:

Aye: Jason McEldowney, Mark Humbert, Paul Orland, George Mazzotti, Marc Volland

Nay: Rolando Melgoza

- 2. A motion was made by Paul Orland to reduce the funding request for Thornton's Community Center Construction to \$3,956,081.28, seconded by Rolando Melgoza.

The motion was carried by the following vote:

Aye: Jason McEldowney, Mark Humbert, Paul Orland, George Mazzotti, Marc Volland, Rolando Melgoza

Nay: 0

3. A motion was made by Paul Orland to fund all mini grants as requested, in the amount of 165,846.91, seconded by George Mazzotti.

The motion was carried by the following vote:

Aye: Jason McEldowney, Mark Humbert, Paul Orland, George Mazzotti, Marc Volland,

Nay: Rolando Melgoza

Scoring Order of Full Applications

1. Adams County - Riverdale Bluffs Open Space Construction
2. Adams County - Riverdale Regional Park Visitor Amenities
3. Bennett -Civic Center Park Phase III
4. Northglenn - Odell Barry Park - Additional Funding Request
5. Bennett Park and Recreation District - Face Lift Phase IV - Locker Rooms
6. Brighton - Brighton Rec Plex Phase 2 - Sports Field
7. Hyland Hills Parks & Recreation District - Sherrelwood Park Phase II
8. Thornton - Bridging the Gap
9. Northglenn - Eleanor M. Wyatt Centennial Park & Sculpture Garden - Design
10. Thornton - Thornton Community Center Construction
11. Hyland Hills Parks & Recreation District - Clear Lake Park Improvements
12. Westminster - Ranch Creek Trail
13. Commerce City - Stampede Park Improvements and Playground Expansion
14. Wildlands Restoration Volunteers - Resilient Communities through Local Environmental Stewardship
15. Strasburg Parks & Recreation District - Indoor-Outdoor Golf Training & Technology

Mini Grants - *The funds requested did not exceed 2 percent of the total available funds. Therefore, mini grants did not require scoring this cycle.*

1. Bennett Park and Recreation District - Office Flooring
2. Brighton - High School Tree Planting at Benedict Park
3. Butterfly Pavilion - Urban Prairies Project
4. Hyland Hills Parks & Recreation District - Goat Removal of Noxious Plants
5. Northglenn - Kiwanis Pool Enhancement
6. Sand Creek Regional Greenway Partnership - Community-Informed Signage Planning Project
7. Strasburg Parks & Recreation District - Security Camera
8. Thornton - Dock, Lock and Barrel: Improving Thornton's Favorite Fishing Holes

X. Public Comment

Leila Schaub, Bennett Parks and Recreation District, Thanked the Board and Staff

XI. Break

XII. Matters from the Board

OSAB discussed prioritizing the unfunded project(s) at the next cycle.

XIII. Matters from the Parks, Open Space, and Cultural Arts Department

Staff provided a review of grants awarded since 2000, by amount and project type, and land acquisition totals.

Review of Terms Ending January 31, 2026:

- Rolando Melgoza, Unincorporated Adams
- Jason McEldowney, Commerce City
- George Mazzotti Unincorporated Adams
- Mark Humbert, City of Brighton

Northglenn and Thornton are next in the rotation. Federal Heights (Mark Stickel) was last.

Cities' Rotation per Bylaws:

Arvada, Aurora, Bennett, Brighton, Commerce City, Federal Heights, Northglenn, Thornton, Westminster

To re-apply:

<https://adamscountyco.gov/our-county/elected-officials/board-of-county-commissioners/citizen-advisory-boards-and-commissions/>

Contact: Erica Hannah, Clerk to the Board: EHannah@adamscountyco.gov

XIV. Adjourn

A motion was made by Paul Orland to adjourn at 7:45 p.m., motion was seconded by Geoge Mazzotti.

The motion was carried by the following vote: Aye: Jason McEldowney, Mark Humbert, Paul Orland, George Mazzotti, Marc Volland, Rolando Melgoza

Nay: 0