



## Spring 2026 Grant Cycle Timeline

(Timelines are subject to change)

- *January and February* – Applicant Appointments  
If you would like to apply for a grant and review your project with Open Space staff, email [rareichow@adamscountycoco.gov](mailto:rareichow@adamscountycoco.gov) or call Rae-Anne at (303) 637-8102 to schedule a time.
- Friday, February 13th - Deadline to request sponsorship **from Adams County**.
- Wednesday, January 30, 2025 - Grant application(s) become available on the Adams County website.
- **Friday, March 27th** – **Deadline to submit grant applications(s) online by 4:30 p.m.**
- Monday, March 30th through Friday, April 10th – Staff reviews applications.
- Friday, April 3rd – Deadline for the following:
  - For Full grant requests:**
    - a) Applicants submit a **five-minute video** presentation from the project site. The video is shared with OSAB to view prior to the presentation meeting.
    - b) Project presentation(s) in **PowerPoint** format for the OSAB Grant Presentation Meeting. Applicants will present a five-minute presentation at the Presentation meeting. Please do not use videos in PowerPoint presentations.  
**\*Do not include dollar amounts in PowerPoint or videos! \***
  - For Mini Grant Requests:**  
MINI GRANTS APPLICATIONS REQUIRE A SITE VIDEO **OR** A POWERPOINT.
    - a) Applicants can choose to submit either a PowerPoint or a video. Submissions will be shared with the OSAB prior to the presentation meeting. Presentations for mini-grants are not required. If time allows, presentations may be permitted.

- b) Funding for Mini Grants is limited to 2 percent of the total available funds. If requests exceed 2 percent of the total available funds, the OSAB will score mini-grants.
- c) Please email PowerPoint presentations to Rae-Anne Reichow at [rareichow@adamscountyco.gov](mailto:rareichow@adamscountyco.gov).
- d) Site videos can be uploaded to YouTube. Please email the link to Rae-Anne.

**\*Do not include dollar amounts in PowerPoint or videos! \***

**Information and what to include in Videos and PowerPoints:**

*Presentations and site videos are not scored.*

- Project location, project timeline, community need, and project support, the use of sustainable materials, energy and water efficiency, conservation of open space, and inclusivity of projects for people of all abilities.
- More can be found in the Policies and Procedures: [POSCA-Open-Space-Policy-and-Procedures.pdf](#)  
(See Application Criteria and Scoring)

- Monday, April 13th - Staff provides applications and score sheets to OSAB.
- Wednesday, April 22nd – OSAB Presentation Meeting (In-person or via Zoom)  
Applicants present projects to the OSAB. Presentations are limited to five minutes per application and are for informational purposes only; presentations are not scored. The OSAB is given five minutes per application to ask the applicant questions. Public Comment period follows presentations. Presentations are not required for Mini Grants.

Zoom Invite is posted here: [Advisory Board | Adams County, CO](#)

Time Allowance for Follow-Up Questions and Answers:

- Thursday, April 23rd through Wednesday, April 29th - OSAB submits questions regarding projects to Open Space staff.
- Thursday, April 30th - Open Space staff forward the questions to applicants.
- Wednesday, May 6th – Deadline for Applicants to send responses to Open Space staff. Open Space staff forwards responses to OSAB.
- Monday, May 11th – Deadline for OSAB to submit scores to staff.
- Wednesday, May 27th – OSAB Recommendation Meeting (TBD: In-person, via Zoom or Hybrid)  
Applicants are given time to address any questions posed by the OSAB. OSAB makes final recommendations for funding.  
6:00 p.m.  
Riverdale Regional Park  
1<sup>st</sup> Floor Meeting Rooms  
9755 Henderson Road  
Brighton, CO. 80601

- July 7, 2026 (Pending availability of the BOCC) – A study session is scheduled with the BoCC. Staff present the OSAB’s recommendations to the Board of County Commissioners (BOCC), and the BOCC makes the final funding decision. (Pending availability of the BOCC).
- Tentatively July 14<sup>th</sup> or July 21<sup>st</sup> (Pending availability of the BOCC) - PUBLIC HEARING  
9:00 a.m.  
4430 South Adams County Parkway  
Brighton, Colorado 80601  
Public Hearing Room  
(Public acknowledgement and the distribution of a Grant Agreement between the Adams County Open Space Program and successful grant applicants who will be receiving reimbursements).  
**Grantees' attendance is requested. Notification will be sent to applicants once scheduled.**

Notice of Meetings, Agendas, and Minutes are posted here:

[Advisory Board | Adams County, CO](#)

All dates are subject to change. Please check back regularly for updates. For program information, visit:

[Open Space Sales Tax Program | Adams County, CO](#)