



**Adams County Cultural Council
Funding Allocation Meeting Minutes, *Corrected*
Thursday, June 5, 2025
5:00 p.m.
Virtual**

- I. Call meeting to order – Chair Joyce Downing called the meeting to order at 5:04 P.M.
- II. Roll call – Zoe Ocampo
Present: Joyce Downing, Aaron Vega, Emily Burr, Jim Towle, Kerry Laing, Susan Beyda
Absent: Larry Dunn, Ericka Hernandez
Participants in Attendance: SCFD Program Officer, Dana Manyothane; Adams County Staff, Zoe Ocampo
- III. Approval of the Agenda - Motion to approve the agenda by Jim Towle, seconded by Emily Burr; No opposed – motion passed.
- IV. Approval of Minutes – Motion to approve the March 20, 2025 minutes by Jim Towle, seconded by Susan Beyda; No opposed – motion passed.
- V. New Business Items
 - a. Funding Allocation Recommendation Presentation – Zoe Ocampo
Considerations:
Total Amount Available for Distribution:
\$2,461,701.88
Total Project Requests: \$2,833,321.38 (Amended)
Deficit (does not include GOS funding): \$371,619.5
Total applying organizations: 91

GOS** - Organization qty. 24
 - **Total Funded: \$558,142.24**

- Excellent (40+) – funded at 14%, qty. 3; Strong (36-39) – funded at 12%, qty. 15; Average (31-35) – funded at 8%, qty. 4; Fair (25-30) - funded at 6.00%, qty. 2; Ineligible (0) – funded at 0.0%, qty. 0

Small Projects* - Project qty. 51

- **Total Funded: \$193,770.79**

- Excellent (40+) – funded at 79.50%, qty. 5; Strong (36-39) – funded at 69.50%, qty. 25; Average (31-35) – funded at 59.50%, qty. 19; Fair (25-30) - funded at 49.50%, qty. 2; Ineligible (0) – funded at 0.0%, qty. 2

Large Projects* - Project qty. 82

- **Total Funded: \$1,618,419.38**

- Excellent (40+) – funded at 79.73%, qty. 11; Strong (36-39) – funded at 69.70%, qty. 40; Average (31-35) – funded at 59.50%, qty. 27; Fair (25-30) - funded at 49.50%, qty. 3; Ineligible (0) – funded at 0.0%, qty. 1

Visual Art Projects* - Project qty. 2

- **Total Funded: \$81,935**

- Excellent (40+) – funded at 80.00%, qty. 0; Strong (36-39) – funded at 69.50%, qty. 1; Average (31-35) – funded at 59.50%, qty. 1; Fair (25-30) - funded at 50.00%, qty. 0; Ineligible (0) – funded at 0.0%, qty. 0

*** Percentages of earned revenue / *Percentages of project requests*

Amount to carryover: \$9,434.47

- Motion to approve the Funding Allocation made by Joyce Downing, seconded by Aaron Vega; No opposed – motion passed.

- Study Session Debrief – council discussed the 2025 grant cycle and topics for the fall retreat.

VI. Other Business - none

VII. SCFD Updates – Dana Manyothane

- a. Last Meeting: Thurs. May 22nd, 2025, held at the Denver Zoo. At this meeting, the board voted to approve the budgeted distribution for Tier I organizations; Tier I leaders presented their annual reports.
- b. Next Meeting: Thursday, July 25th at 1:00 pm. The meeting will be virtual.
- c. The SCFD board will vote to approve the SCFD audit.
- d. SCFD Revenue Report: The April 2025 SCFD sales and use tax revenue was \$7,198,361.82. The 2025 year-to-date (YTD) sales and use tax revenue is \$27,156,745.87. This compares to YTD 2024 sales and use tax revenue of \$26,558,731.05. The variance is \$598,014.82, a 2.25% increase in YTD 2025 over YTD 2024.
- e. Executive Director Search Update: The SCFD Board of Directors has chosen the search firm Kittleman & Associates. The SCFD search committee and search firm will work to present a successful candidate to the SCFD board for approval in the summer.
- f. Eligibility: The eligibility application is now open. SCFD will accept applications through Wednesday, September 10. If you know of any organizations that may be interested, please refer them to the SCFD website for more information.
- g. Tier III: Important Dates: Chairs and Liaisons Meeting: Wednesday, June 18th 2:00- 4:00 pm at Lighthouse Writers Workshop.
- h. Holiday Office Closure
 - a. Thursday, June 19th
 - b. Friday, July 4th
- i. Reauthorization Update: SCFD is currently set to sunset in 2030. The SCFD Board of Directors voted earlier this year that SCFD would ask the voters to reauthorize in November 2028. Recently, the SCFD Board of Directors approved a framework for collecting the input the district will need from stakeholders and supporters to chart a vision for the district's future. Over the next few years, we will be conducting research and engaging with SCFD stakeholders to gather feedback and build consensus on [the right framework to carry the district into its next 30 years. View the approved stakeholder engagement process and stay tuned for updates on](#)

[our website We have created a new page under the “about” section called “Road to Reauthorization”](#)

- j. Office Hours & Update: Physical office by appt. only. Staff are working hybrid schedule (in office/at home): Mon-Thurs, 8:00 am-6:00 pm.
- k. Study Sessions: Completed. Allocation meetings are underway.
- l. Virtual Attendance: Reminder: Virtual attendance will not be counted. Organizations may still produce hybrid programs, but GOS and program funding can only support in-person costs.
- m. Open Meetings Requirements of the Colorado Sunshine Law
 - Meeting refers to any gathering of council members to discuss public business.
 - 3 or more members constitute a meeting.
 - Emails, phone calls, in-personà does not include chance meetings or social occasions.
 - Statute requires public notice of meetings at least 24 hours in advance, including the agenda.
 - Minutes must be taken and are open to public inspection.
- n. Reminders: Cultural Council Portal Password updated: 2025SCFDccc
- o. Annual agreements: must be completed before councils can review grant applications. Check the link in the email (Broomfield County).

VIII. Adams County Updates – Zoe Ocampo

- a. Adams County Pride is Saturday June 14.
- b. The Board of County Commissioners selected Dionne Stroter as the finalist for Adams County Manager. Dionne serves as Deputy County Manager.
- c. County launches Neighborhood Community Fund Program.

IX. Public Comment - none

X. Adjourn – Joyce Downing adjourned the meeting at 6:07 p.m.