

# Adams County Motor Vehicle

## Escrow Account Information for Commercial Customers

### What is an Escrow Account?

A secure, prepaid internal account used exclusively by your business or agency to fund Adams County Motor Vehicle transactions.

### Why use an escrow account?

- Fast, efficient processing. Upon deposit, transactions are placed in queue for completion.
- No fees to open or maintain
- Sufficient balance required to cover the full amount of each transaction.
- Immediate access to deposited funds

**Note:** A \$41.00 returned item fee applies for any returned deposit. All future deposits must be made with certified funds (cash, money order, bank-certified check).

### How to deposit funds

Accepted Payment Methods:

- Cash
- Paper Check
- E-Check (+\$1.00 fee)
- Credit/Debit Card (+\$0.75 + 2.25% service fee)

**Note:** E-checks may require pre-approval from your bank if fraud protection is in place. Returned items will result in a \$41.00 fee and certified funds will be required for future deposits.

### How to open an escrow account

Complete the Request to Open, Refund, and/or Cease an Escrow Account form.

Submit the form:

- In person at any Adams County Motor Vehicle office
- Email to [MVHub@adamscountycolorado.gov](mailto:MVHub@adamscountycolorado.gov) (Commercial Hub)
- Email to [CallCenter@adamscountycolorado.gov](mailto:CallCenter@adamscountycolorado.gov)
- Or call 720-523-6010 for assistance

### Close or refund account

- Use the same form to request a refund or close your account
- Download the form Escrow Account Form.
- Any remaining balance will be mailed by check to your escrow account address.

? Questions? Need Help?

✉ [MVHub@adamscountycolorado.gov](mailto:MVHub@adamscountycolorado.gov)

☎ 720-523-6010

Let us help streamline your business transactions  
with a secure and convenient escrow account!



Scan the QR code to  
visit our Commercial  
Services webpage.

**Adams County Clerk & Recorder**  
4430 S. Adams County Pkwy  
Brighton, CO 80601

